

**Ontario Association of Agricultural Societies**  
**Zoom Board Meeting**  
**Friday, April 1<sup>st</sup> 7:30pm**  
**Via Zoom**



**Present:** Valerie Allen, Lauren Armstrong, Carol Cann, Randy Creighton, Heather Dillon, Mike Dupuis, Beth Howell-Vervaecke, Grace Mullen, Liz O’Gorman-Smit, Heather Owens, Leonard Riopel, Angie Robinson, Jentje Steenbeek, Glen Syme, Lorna Wilson

**Staff:** Vince Brennan, Kathryn Lambert

**Absent:** Andrew Taylor, Andrew Icton

**Guests:**

**Minutes**

1. Call to Order at 7:30 pm sharp
2. Welcome/Introductory Comments – Liz O’Gorman-Smit
3. Action sheet recorder – Leonard Riopel
4. The role call for this meeting is – Dates for your District spring and Fall Annual Meeting?  
District 1 – April 25<sup>th</sup> and Oct. 29<sup>th</sup>  
District 2 – Apr. 23 Oct. 29  
District 3 – Apr 23 (Zoom) – Oct 29<sup>th</sup>  
District 4 – April 21 (Hybrid)  
District 5 – April 20<sup>th</sup>(Zoom) & Oct. 29  
District 6 – April 27<sup>th</sup> & Nov. 5<sup>th</sup>  
District 7 – April 23<sup>rd</sup> (in person) & Oct. 29<sup>th</sup>(?)  
District 8 – April 30<sup>th</sup> & 3<sup>rd</sup> Tues, of Oct. (25<sup>th</sup>)  
District 9 – April 30<sup>th</sup> & TBD  
District 10 – April 9<sup>th</sup> & Nov. 12<sup>th</sup>  
District 11 – April 30<sup>th</sup> & Oct. 29<sup>th</sup>  
District 12 – April 30<sup>th</sup>  
District 13 – May 11<sup>th</sup> & Nov. 19<sup>th</sup>  
District 14 – May 14<sup>th</sup> & Fall not scheduled yet  
District 15 – April (by Zoom) & Nov. 5<sup>th</sup> (in person, we hope)
5. Approval of Agenda  
**Motion** by Carol Cann to approve agenda as presented  
**Seconded** by Heather Owens  
**Carried**  
  
Additions for Saturday agenda – review of Judging Program Document - Vince
6. Declaration of Conflict of Interest
7. Code of Conduct to review in meeting; sign and send to manager for our records
8. Approval of Minutes of February 16 and 19, 2022 meetings  
**Motion** by Leonard Riopel to approve minutes as presented  
**Seconded** by Mike Dupuis  
**Carried**

*“The OAAS is committed to providing an environment in which all persons are treated with respect and dignity.  
The Designated Harassment Officers are Beth Howell-Vervaecke and Mike Dupuis.”*

9. Any business arising from the minutes?

- Creation of scholarship, but will be covered in Manager report later this meeting

10. Correspondence received

- Vince has received correspondence about a form that our accountants should have been filing, since 2017. This has been shared with the Finance Committee. A letter in response to the voluntary disclosure forms have been received from the Canada Revenue Agency and accepted.

11. Finance Report

- Updated, Balance sheet, Income and Expense, 2022 Budget  
**Motion** by Lorna Wilson to accept financial reports as circulated  
**Seconded** by Randy Creighton  
**Carried**

12. Manager updates – Vince Brennan

- See Manager's Report on website for my report. I am trying to include more information on what I do regularly because I am not sure that you have an accurate idea of how much is involved on a day to day basis
- Vulnerable Sector Checks
- Directories and Fair Date Brochures
- Updated Ontario Fairs website –
- Scholarship Committee – to be formed
- Upcoming Webinars – April 13<sup>th</sup> – Risk Management & April 20<sup>th</sup> – DUUO Program & Responsibilities of Directors (Shawn LaPalm)

13. Convention Administrator updates – Kathryn Lambert

- Summary of numbers and participants at Convention
- Auctions were very successful – \$13,360
- Some committees have met to review Convention 2022, and are planning for 2023
- Review of Convention Survey results with the Board
- Kathryn will book the rooms for Provincial Directors for upcoming Convention

**Motion** by Beth Howell-Vervaecke to accept the Convention Report

**Seconded** by Lauren Armstrong

**Carried**

14. Committee Reports – see website.

**Motion** by Heather Owens to accept committee reports as received

**Seconded** by Valerie Allen

**Carried**

**PROGRAMME COMMITTEES**

- OAAS Programs – March 16 - report posted on website

**Motion** by Heather Dillon that the cost to participate in the First Impressions Program will be \$200 plus HST with 50% returned upon teams completing a visit and complete documentation has been exchanged

**Seconded** by Glen Syme

**Carried**

- Youth – March 2 – report posted to website

**STANDING COMMITTEES**

- Finance – report posted on website

*"The OAAS is committed to providing an environment in which all persons are treated with respect and dignity.*

*The Designated Harassment Officers are Beth Howell-Vervaecke and Mike Dupuis."*

**Motion** by Heather Owens that the OAAS Board of Directors approves covering 50% of the total cost of a Zoom Pro account for each District.

**Seconded** by Grace Mullen

**Carried**

- Human Resources -
- Nomination -
- Sponsorship/Funding -
- Governance – report posted to website & we will be reviewing policies in teams tomorrow.

### **CONVENTION COMMITTEES**

- Ambassador
- Auction - report posted on the website – Thank yous are going out to donors for auction items.
- Speakers/Sessions
- Registration
- Competitions – surveys going out to judges, competitors etc. to get feedback; will need to look at judges for maple syrup and honey to ensure availability.
- Hospitality

### **AD HOC COMMITTEES**

- Judging Panel

#### 15. Fall Board Meeting

**Motion** by Mike Dupuis to change the Fall Board Meeting to October 21 and 22<sup>nd</sup> at Sheraton Hotel in Richmond Hill.

**Seconded** by Lauren Armstrong

**Carried**

#### 16. Adjourned - Moved by Valerie Allen

#### 17. Social time ice breaker

## **Ontario Association of Agricultural Societies**

### **Zoom Board Meeting**

**Saturday, April 2, 2022 10:00 am**

**Present:** Valerie Allen, Lauren Armstrong, Carol Cann, Randy Creighton, Heather Dillon, Mike Dupuis, Beth Howell-Vervaecke, Grace Mullen, Liz O’Gorman-Smit, Heather Owens, Leonard Riopel, Angie Robinson, Jentje Steenbeek, Glen Syme, Andrew Taylor, Lorna Wilson

**Staff:** Vince Brennan, Kathryn Lambert

**Absent:** Andrew Icton

**Guests:**



#### 18. Call to Order **Saturday morning April 2 at 10:00 am.** – Liz

19. Scholarship Committee - Kathryn reported that the committee (Kathryn Lambert, Grace Mullen, Heather Owens, Vince Brennan) have been working on the application form, and just need to finalize. There will need to be a selection committee set up for when the applications come in. The hope is that the applications might be ready for Spring Meetings.

**Motion** by Beth Howell-Vervaecke that the committee continue their work and prepare the scholarship applications to be distributed.

**Seconded** by Heather Owens

**Carried**

**20. First Impressions – Heather Dillon**

- Summary of program, and video available on the website. Provincial directors to promote at Spring meetings, and Vince will include summary in an upcoming email blast.

**21. Review background on the Judging Program**

- Vince presented background and resources available to support Judging Programs

**22. Breakout rooms to review governance documents – break out groups of four teams each with 7-8 policies to review and make changes and suggestions to provide for the Governance Committee to further review.**

**23. Strategic Goals/priorities for 2022**

- Recommend Committee look at these and bring back any issues/ideas at the next meeting.

**24. Updated Vulnerable Sector Check**

**Motion** by Carol Cann that we will withhold Judging School Fees if the District Representatives members do not all have their Vulnerable Sector Checks completed by August 31<sup>st</sup>, 2022.

**Seconded** by Heather Dillon

**Carried**

**25. Round Table – thoughts on meeting**

**26. Adjourn- moved by Mike Dupuis.**

Next Board Meeting dates May 17, June 21, July 19, August 16, September 20, October 21 & 22(Fall Board Meeting), November 15, December 20, January 17, 2023, February 16 to 18, 2023 - Convention and AGM