



# DISTRICT JUDGING CONTACTS AND INSTRUCTORS WEBINAR

March 8, 2022

# AGENDA

- OAAS Judging Program
- Role of District Judging Contact
- Review updated “*OAAS Requirements for Certified and Apprentice Judges*” documents
- Review table for Re-certification deadlines
- New funding for Judging Schools
- New funding for District Competitions
- Completion of ‘OAAS Event Form’
- Judging Program updates
- Discuss Districts working together to schedule Judging Schools
- Judging Handbooks
- Appendix G
- Updating Judging Spreadsheets
- Website - where to find everything
- Future Plans
- Questions

# OAAS Judging Program

- The renewal of the Judging Program was started because of the concerns and comments from the Judges, Agricultural Societies and Districts. The OAAS Board considers the Judging Program to be one of our main Member Services and had made it one of our main priorities to address those concerns and improve our Judging Program.
- One of the first steps was to create the “*OAAS Requirements for Certified and Apprentice Judges*” document to clearly lay out how to become and maintain the certification of an OAAS Judge..
- We presented the updated Homecraft Judging Standards Handbook at the 2020 Convention and then everything shut down and our Judging Program plans were put on hold due to the pandemic. Since then, the OAAS’s and the Manager’s priority has been to secure funding for our Agricultural Societies, to ensure Agricultural Societies were included in the Ontario government reopening plans, and to provide education and information for our societies to help them survive the pandemic.
- We know that people are getting frustrated that it has taken so long to move forward. However, we are doing our best and need to make sure that we get it right the first time. Now that it appears that life is returning to a more normal state and our Agricultural Societies are planning their fairs and events, the OAAS can return to working on our Judging Program.
- One of the OAAS’s next priorities is to ensure that all Judges are being given the same support, training and proper tools so they will feel confident when Judging. This ensures that Fairs know what to expect **of each and every Judge** they engage, and Exhibitors know what to expect when they show under an OAAS Judge.

# District Judging Contact/ Representative

- Appointment is by the District Executive or Board. May be elected.
- Required to have significant interest in the District judging program
- Is the point of contact for information from the OAAS Office specific to the Judging Program
- Responsible for submitting the “OAAS Event Registration Form” to the OAAS office
- Responsible for updating the “Judges’ List” and submitting it to OAAS office
- Responsible for submitting Judging School information to OAAS office
- Work with other Districts to help increase the number and variety of Judging Schools held and to work to avoid date conflicts and duplication of Categories of judging schools

# Review updated 'OAAS Requirements for Certified & Apprentice Judges'

Where to find the 'OAAS Requirements for Certified and Apprentice Judges'

The screenshot shows the website for the Ontario Association of Agricultural Societies. The main navigation bar includes the following items: HOME, AG SOCIETY INFO (highlighted with a red box), BOARD, CONVENTION, COMMUNICATION, and ABOUT US. The 'AG SOCIETY INFO' dropdown menu is open, listing the following options: Youth Program, OMAFRA - Annual Return Information 2020, Judges' Lists, Judging Schools and District Directors Information, Judging Program Information (highlighted with a red box), General Information, First Impression & Strategic Planning Program, Forms (Membership fees, Awards, and other forms), Store, Partnership Program, and Directory Information. Below the dropdown menu, there is a link for 'OAAS Requirements for Certified and Apprentice Judges' (highlighted with a red box) with the text 'AMENDED November 2021 - certification de 1st, 2024 due to COVID-19 pandemic.' and 'OAAS Apprentice Judge form F44-14 - Fillable'.

# OAAS Requirements for Certified and Apprentice Judges

- This document lays out the requirements to become a Certified Judge and how to maintain that certification.
- The original document that was posted included a phase-in period for current and expired Certified Judges. This date was changed twice due to the Pandemic.
- **AMENDED November 30, 2021:**  
Certified and Apprentice Judges listed on the current “OAAS Certified and Apprentice Judges Lists”, who have not attended an OAAS Judging School since 2016 will have until **January 1, 2024**, to participate in a Judging School to maintain their certification.

# OAAS Requirements for Certified and Apprentice Judges

## OAAS JUDGING RE-CERTIFICATION DEADLINES

Year last attended Judging School	Recertification deadline	<b>1) Certified Judges - To remain certified or to recertify</b> <b>2) Apprentice Judges- to maintain their name on the Apprentice Judges List</b>	Years since last attended - when counting years – (skip 2020 and 2021 – pandemic)
2015 or earlier	Not applicable	must start process to become a judge from the start by attending judging school and apprenticing	2015, 2016, 2017, 2018
2016	January 1, 2024	must attend judging school in each category no later than this date to maintain certification	2017, 2018, 2019, 2022, 2023
2017	January 1, 2024	must attend judging school in each category no later than this date to maintain certification	2018, 2019, 2022, 2023
2018	January 1, 2025	must attend judging school in each category no later than this date to maintain certification	2019, 2022, 2023, 2024
2019	January 1, 2026	must attend judging school in each category no later than this date to maintain certification	2022, 2023, 2024, 2025



# Funding for District Judging Schools

The Judging Program and getting new Judges certified and recertifying current Judges has been identified as an OAAS priority for 2022-24.

Many Districts indicated that it cost them money to hold Judging Schools so we wanted to provide funding to ensure that Judging Schools could be held. Therefore, the funding that would normally be spent to reimburse District directors for travel to visit fairs, is being re-allocated to funding judging schools for a two (2) year trial. The Districts may continue to fund Director visits to fairs if they wish. For example, if a District's Judging School was normally cost-recovery, then they can use those funds towards travel.

- The OAAS will provide \$200 for each Judging School for up to 2 Judging Schools in each District
- If a District holds more than 2 Judging Schools in the year, they can apply for additional funding and if all Districts do not hold 2 schools, the remaining money can be distributed to the Districts holding more than 2.

The following provisions must be met PRIOR to disbursement of funds to the District:

- District must register their Judging School at least 45 days prior to the date by submitting the Event Form
- District must have OAAS certified Instructor running the school. If there is not a certified OAAS instructor available for the topic, the OAAS Instructor can oversee the school and a subject matter expert can be brought in to teach the topic.
- Judging School topics must follow the timeframes set out in Appendix G
- District must submit a list of successful participants as well as the updated '*Judges' List*' Excel spreadsheet to the OAAS office.



# Funding for District Competitions

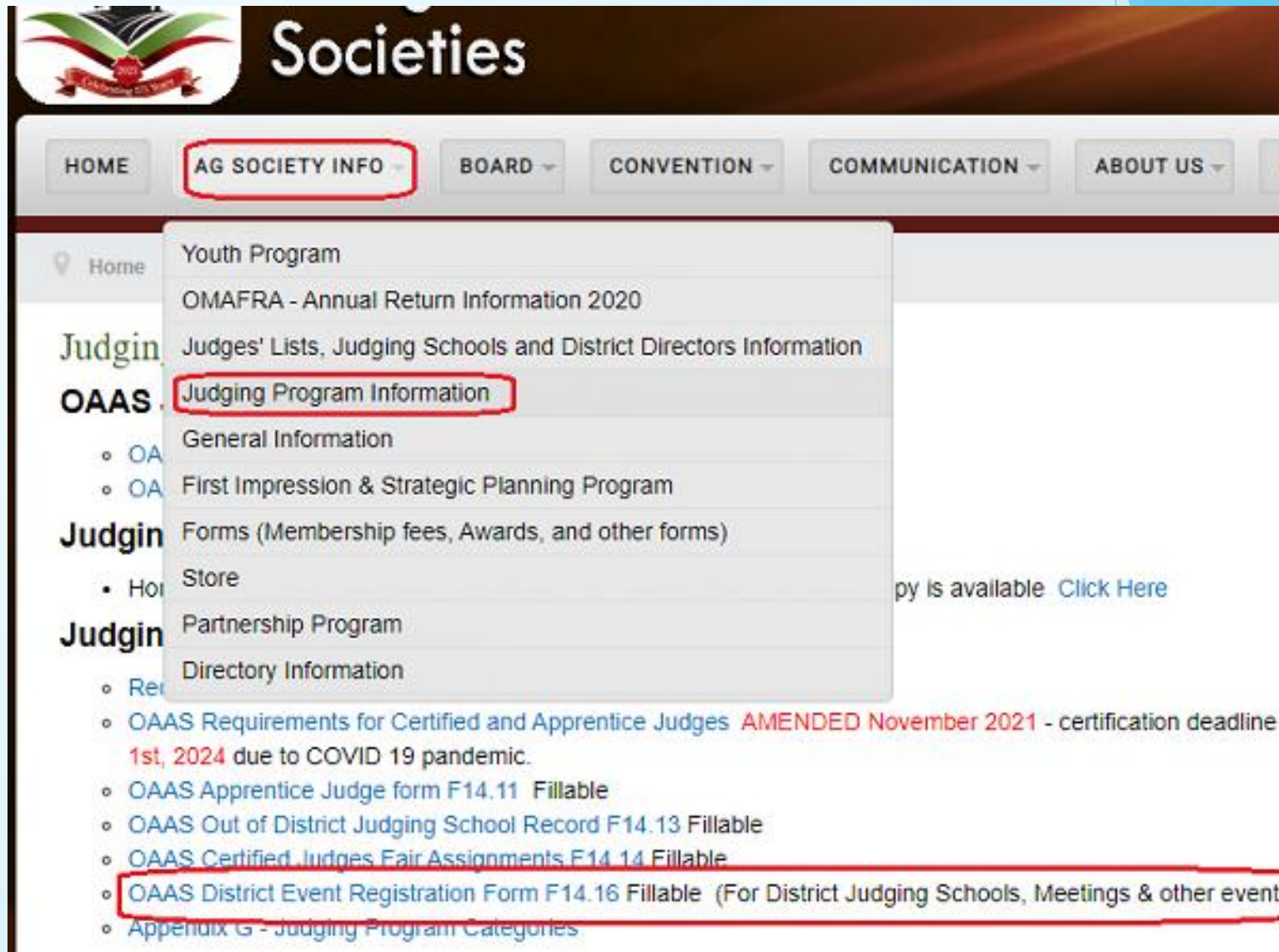
The OAAS has introduced Provincial Maple Syrup and Honey Competitions at the Annual Convention to recognize the agricultural component of our societies.

- The OAAS will provide \$200 towards the cost of hiring OAAS Judges for the District Competitions as part of the 2-year trial.
- The following provisions must be met PRIOR to reimbursement of expenses to the District:
  - District must register their District Competition/AGM at least 45 days prior to the date by submitting the 'OAAS Event Registration Form'
  - Must use certified OAAS Judges
  - Submit the District Winners Contact Information form to Kathryn listing the District Winners that will be submitted to the Convention

FYI

- Competition Cards, District Competition sheets will be sent directly to the Agricultural Societies.
- The Agricultural Society committee working with the Judge will select the items to go to District Competitions
- Ribbons for the District Competition will be sent to the District Judging Contact/Representative

# OAAS District Event Registration Form



The image shows a screenshot of the OAAS Societies website. The main navigation bar includes links for HOME, AG SOCIETY INFO (highlighted with a red box), BOARD, CONVENTION, COMMUNICATION, and ABOUT US. A dropdown menu is open under AG SOCIETY INFO, listing various categories. The 'Judging Program Information' link is highlighted with a red box. Below this, a list of links is shown, with 'OAAS District Event Registration Form F14.16 Fillable' highlighted with a red box.

**Societies**

HOME AG SOCIETY INFO BOARD CONVENTION COMMUNICATION ABOUT US

Home

Judging

**OAAS**

- o OAAS
- o OAAS

Judging

- Home

Judging

- o Re
- o OAAS Requirements for Certified and Apprentice Judges **AMENDED November 2021** - certification deadline **1st, 2024** due to COVID 19 pandemic.
- o OAAS Apprentice Judge form F14.11 **Fillable**
- o OAAS Out of District Judging School Record F14.13 **Fillable**
- o OAAS Certified Judges Fair Assignments F14.14 **Fillable**
- o **OAAS District Event Registration Form F14.16 Fillable** (For District Judging Schools, Meetings & other events)
- o Appendix G - Judging Program Categories

Copy is available [Click Here](#)

# OAAS District Event Registration Form

You **MUST** submit this form to the OAAS office a minimum of 45 days **PRIOR** to any District event.

District events are covered by the OAAS Liability Insurance. If you have not submitted this form, the insurance company has the right to refuse coverage if someone is injured at your event.

## OAAS District Event Registration Form



This form, (or a document with all of the requested information) plus supporting documentation, should be sent to the OAAS Manager at: [manager@oaasfairs.com](mailto:manager@oaasfairs.com) at least **30 days before the event to ensure OAAS Insurance coverage is approved.**

### Event Information:

OAAS District #: \_\_\_\_\_ Event Date: \_\_\_\_\_  
Building Name: \_\_\_\_\_  
Building Civic Address: \_\_\_\_\_  
Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

### Please check the Category below that relates to the nature of the event:

District Spring Meeting:  District AGM:  District Ambassador Event:   
Other District Meeting:  Other Event:  \_\_\_\_\_

OAAS District Judging School:  **NOTE:** if you selected Judging School, complete the following information:

Category \_\_\_\_\_ Instructor \_\_\_\_\_  
Category \_\_\_\_\_ Instructor \_\_\_\_\_  
Category \_\_\_\_\_ Instructor \_\_\_\_\_  
Category \_\_\_\_\_ Instructor \_\_\_\_\_

**NOTE:** [Attach copies of the invitation/announcement, program agenda, schedule of regular meetings or other relevant material that can be posted on the OAAS website.](#)

### Contact Information:

District Contact Name (Print): \_\_\_\_\_  
District Contact Title (Print): \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT:** If the facility your event is being held at requires a "Certificate of Liability Insurance" certificate – the form "OAAS District Event Registration Form" (or a document with all the requested information) must be submitted **45 days before event.**

Requires "Certificate of Liability Insurance": No  Yes

### Office Use:

OAAS Manager (Print): \_\_\_\_\_  
Signature: \_\_\_\_\_ Date received: \_\_\_\_\_

# Scheduling District Judging Schools

- It is critical that we hold as many judging schools as possible in a full range of Categories in the next 2 or 3 years to ensure that our current judges can remain certified and to add more certified and apprentice judges
- One of the reasons for creating the “District Judging Contact/Representative” position was to assist in co-operation between Districts when planning Judging Schools.
- Judges have indicated that they are willing to travel to neighbouring Districts to attend Judging Schools and it is discouraging when Judging Schools are held on the same dates or are covering the same topics.
- With some of the less popular Categories, it might also be helpful to work with a neighbouring District to hold a joint Judging School to ensure a large enough number of participants.
- The ‘OAAS District Event Registration Form’ is required for insurance purposes, but it also provides information to be posted on the OAAS website to promote your Judging Schools so the Judges and other interested people in your District can plan to attend. Judges have told me they will travel across the province to attend a Judging School if it is not available in their District.



# Judging Handbooks

- Our plan in 2020 was to provide a complementary copy of the updated “Homecraft Judging Standards” handbook to each person that attended a Homecraft Judging School.
- Complementary “Homecraft Judging Standard” handbooks will be provided this year to anyone attending a Homecraft Judging School that did not receive a new handbook in 2020.
- Please let me know the number of handbooks you will need a minimum of 3 weeks prior to your Judging School so I can ship them out. Any extras above the number of people attending the Judging School(s) - you have the option of purchasing them at \$7 or returning them to me.
- There is currently an online copy of the Homecraft handbook available on the website
- The current Ag & Hort Handbook or the Homecraft Handbook can be purchased on our website at <https://www.ontarioagsocieties.com/agricultural-society-info/store>

# Appendix G \_ Judging School Categories

Appendix G is a guide to timelines needed to cover the required information on each category in a Judging School.

## 1 Day Schools - 5 to 6 hrs of class time

A) Needle Crafts - (Needlepoint, weaving, huck/Swedish weaving, tatting, cross stitch, embroidery, and other related crafts)

B) Field Crops (Small grains, corn, hay, legumes, etc.)

# Appendix G \_ Judging School Categories

cont'd

## ½ Day or Evening Schools - 3 hrs

C) Antiques & Collectibles

D) Art

E) Baking

F) Canning and Home Preserves

G) Crafts ( e.g., scrapbooking, cards, paper tole, tole painting, jewelry, other current craft trends, etc.)

H) Fruits

I) Junior Work/School Work/Posters

J) Knitting & Crochet

K) Organized Groups - Displays - (Community groups e.g., 4-H, Women's Institute, Rotary, etc.), Commercial, Yard or Farm Displays)

L) Photography

M) Quilts (hand or machine quilting)

N) Sewing (clothing, smocking, fabric arts)

O) Vegetables, Roots, and Garlic

P) Woodwork (carving, building, turning, burning)



# Appendix G \_ Judging School Categories

cont'd

Under review - working to determine what is required for these categories

**Q) Wine and Beer** – need to create Judging Standards

**R) Maple Syrup** - working with Maple Syrup Association to update Judging Standards and create a Judging School – probably a Full day

**S) Honey** – working with Ontario Honey Association to update Judging Standards and create a Judging School

**T) Flowers** – working with OHA to determine how to move forward

**U) Produce** - ( Eggs, Dairy)

# Updating Judges' List spreadsheets

- **IMPORTANT:** only modify the rows with the Judges' information and years on the spreadsheets.
- Must be submitted as an Excel spreadsheet with .xls or .xlsx format
- DO NOT CHANGE the spreadsheet format, titles, column spacing, page size, font size, etc. in any way when updating the spreadsheet.
- The spreadsheet is formatted on legal size paper due to the number of columns - do not change it to letter size. If you need it printed on letter size, there are instructions on the OAAS website on how to print it on letter size.
- FYI - don't worry about updating the gray and white colouring in alternate rows of the spreadsheet - that can be updated before the spreadsheet is uploaded to the website.

# Updating Judges' List spreadsheets cont'd

- Submit the updated 'Judge's List' after:
  - each judging school or
  - when there is a change to a Judge's information on the list.

Note: due to the manager's workload it may take a couple of weeks to upload updated spreadsheets to the website.

- If you are only submitting changes to a judge's contact information (and not updating multiple judges after a judging school), please list the name(s) in the email.

Due to the time involved in reformatting a new spreadsheet, it is faster and easier to update the previous spreadsheet if there are only a few changes.

- NOTE: if I have returned a 'Judges' List' to you to verify information, it will not be posted to the website until I receive your response.
- Prior to uploading your updated spreadsheet to the OAAS website, we need to reformat them to remove blank pages, add titles at the top of each page and correct any issues.

# OAAS Website

Where to locate information on the Judging Program, Judges' List, Judging Schools and Contact information

- Select 'AG SOCIETY INFO' tab from the 'Menu' bar
- Select 'Judging Program Information' or 'Judges' List, Judging Schools, District Director Information' from the dropdown menu



The screenshot displays the OAAS website header and navigation menu. The logo on the left features the text "OAAS Ontario Association of Agricultural Societies" and "Celebrating 75 Years". The main title on the right is "Ontario Association of Agricultural Societies". The navigation bar includes buttons for "HOME", "AG SOCIETY INFO", "BOARD", "CONVENTION", and "COMM". The "AG SOCIETY INFO" button is highlighted with a red box. A dropdown menu is open below it, listing several options: "Youth Program", "OMAFRA - Annual Return Information 2020", "Judges' Lists, Judging Schools and District Directors Information", "Judging Program Information", "General Information", "First Impression & Strategic Planning Program", "Forms (Membership fees, Awards, and other forms)", "Store", "Partnership Program", and "Directory Information". The "Judges' Lists, Judging Schools and District Directors Information" and "Judging Program Information" options are highlighted with red boxes.

# OAAS Website



## Ontario Association of Agricultural Societies

HOME

AG SOCIETY INFO

BOARD

CONVENTION

COMMUNICATION

ABOUT US

COVID-19

FAIRS

Home > Ag Society Info > Judging Program Information

### Judging Program Information

#### OAAS Judging School Instructors List

- [OAAS Homecraft Judging School Instructors](#) updated March 8 2020
- [OAAS Ag and Hort Judging School Instructors](#)

#### Judging Standards Handbooks

- Homecraft Judging Standards handbook. For a limited time, an online copy is available [Click Here](#)

#### Judging Program Information

- [Requirements for OAAS Certified & Apprentice Judges COMPARISONS](#)
- [OAAS Requirements for Certified and Apprentice Judges AMENDED November 2021](#) - certification deadline extended to **January 1st, 2024** due to COVID 19 pandemic.
- [OAAS Apprentice Judge form F14.11 Fillable](#)
- [OAAS Out of District Judging School Record F14.13 Fillable](#)
- [OAAS Certified Judges Fair Assignments F14.14 Fillable](#)
- [OAAS District Event Registration Form F14.16 Fillable](#) (For District Judging Schools, Meetings & other events)
- [Appendix G - Judging Program Categories](#)

- [OAAS Requirements for Certified and Apprentice Instructors](#) Feb 2019
- [OAAS Apprentice Instructor form F14.12 Fillable](#)
- [OAAS Certified Instructor's Judging School Record F14.15 Fillable](#)
- [OAAS Judges and Instructors Code of Conduct F14.2 Fillable](#) updated July 2019

- [Overview of our Judging Program](#) - Convention presentation 2019
- [From judge to Instructor](#) - Convention presentation 2019
- [Becoming a Judge](#) - Convention presentation 2019

- [Organizing an OAAS Judging School](#) is being reviewed and updated
- [To Buy Judging Handbooks click here](#)

Where to locate information on the Judging Program

- Select 'Judging Program Information' from the dropdown menu
- This lists documents and forms related to the Judging Program



# OAAS Website



### Judges Lists, Judging Schools and District Directors Information

#### Judges Lists, Schools & District Meetings

NOTE: All information in the Judges Lists and on the Judging School fliers have been provided by the local Districts.

Please contact your District Director to have Judge's information updated or for more information on the Judging Schools. Please do not contact the OAAS Office to have Judge's information updated as it must be verified by the District before it may be posted.

[Instructions for Updating the Judge's List Template August 2019](#)

For other Judging Program information i.e. Judging School Instructors List. [Click here](#)

#### ATTENTION JUDGES:

Any changes or updates to your "Judges List" information must be sent to your District contact to be updated. Please do not send your updated request to the OAAS Manager. If you have any questions about upcoming schools, please contact your District for that information. The only information the OAAS has is what we have posted below.

#### OAAS District Boards and District Judging Contacts - for their contact information - [Click here](#)

Judges List	Judging Contacts <see link above>	Judging School information	District Meetings &/or District Events
District 1 Homecraft District 1 Ag and Hort updated May 2020 for both	Laura Boyd		If you have any questions please contact: Meredith Brophy <a href="mailto:mbrophy@xplornet.com">mbrophy@xplornet.com</a> or Valerie Allen <a href="mailto:valeriea@oasfairs.com">valeriea@oasfairs.com</a>
District 2 Homecraft updated June 2019 District 2 Ag and Hort	Rhonda Bulloch		If you have any questions please contact: Angie Robinson <a href="mailto:angie@oasfairs.com">angie@oasfairs.com</a> or Glen Syme <a href="mailto:glen@oasfairs.com">glen@oasfairs.com</a>
District 3 Homecraft updated August 2019 District 3 Ag and Hort	Katie Petherick		Spring Meeting April 23, 2022  If you have any questions please contact: Heather Owens <a href="mailto:heathero@oasfairs.com">heathero@oasfairs.com</a>
District 4 Homecraft updated June 2019 District 4 Ag and Hort updated April 2019	Janice Beechey		Spring Meeting April 21 2022 Lindsay Ag Society 5 pm to 10 pm  If you have any questions please contact: Beth Meszaros <a href="mailto:district4secretarytreasure@gmail.com">district4secretarytreasure@gmail.com</a>

Where to locate information on the Judges List and Judging Schools, etc.

- Select ' Judges' Lists, Judging Schools and District Director Info' from the dropdown menu

### Judges List

- Scroll to the District on left column and click on the link.
- If there isn't a link listed, a Judges' List has not been submitted by the District

### Judging Contact or Director List

- The link is located immediately above the table

# OAAS Website

- Select 'AG SOCIETY INFO' tab from the 'Menu' bar
- Select 'Judges' Lists, Judging Schools and District Director Info' from the dropdown menu

## How to Print Judges List on letter size page

- The link is located immediately below the table

## Other Judges' List

- The list is located at the bottom of the page

District 13 Homecraft updated Sept 2019 District 13 Ag and Hort	Sarah Syer	April 9 at Forest Fruits & Vegetables May 13 at Thorndale Junior Work & Photography	If you have any questions please contact: Lauren Armstrong <a href="mailto:lauren@oasfairs.com">lauren@oasfairs.com</a> or Mark Williams <a href="mailto:mwilliams@billblaney.on.ca">mwilliams@billblaney.on.ca</a>
District 14 Homecraft Nov 2019 District 14 Ag and Hort	Daniel Woods		If you have any questions please contact: Leonard Riopel <a href="mailto:leonard@oasfairs.com">leonard@oasfairs.com</a> or Barbara Cunningham <a href="mailto:glendale09@eastlink.ca">glendale09@eastlink.ca</a>
District 15 Homecraft District 15 Ag & Hort updated August 2019	Sylvia Goodheart		If you have any questions please contact: Randy Creighton <a href="mailto:randy@oasfairs.com">randy@oasfairs.com</a> or Sylvia Goodheart <a href="mailto:sgoodhea@tbaytel.net">sgoodhea@tbaytel.net</a>

## How to print Judges List on Letter Size Paper

We have created a step by step instructions on how to print the Judges Lists on letter paper due to the number of concerns that they are on legal size paper. We have also included instruction on how to print in black and white instead of colour, if so desired.

[How to Print Judges List on Letter size paper](#) - Click here for instructions

## Other Judges Lists

### NOTE:

The following lists are not created or maintained by the OAAS and we are not responsible for the information contained in them. If you have any questions or concerns about these lists, contact the organization directly.

- [Ontario Horticulture Judges](#)
- [Qualified Poultry Judges](#)
- [4-H and Dairy Judges Lists](#)
- [The Canadian Goat Society Judges List](#)



# Future Plans

- Review and update “Agriculture and Horticulture Judging Standards” Handbook
- Finish reviewing and updating/splitting the “*Guide to Holding a Homecraft Judging School*” into separate guides for Districts, Agricultural Societies, Judges, and Instructors.
- Create course outlines for each Category within our Judging Schools
- Assist Districts to hold more Judging Schools
- Judges List Database

We had asked AssistExpo prior to the pandemic to create a Judges database for us - that discussion is on going

If that option doesn't work out, the OAAS Board has given approval for us to further investigate a Database program that could be used for all OAAS information including the Judges' Lists.



**QUESTIONS?**